Anjuman-i-islam's

AKBAR PEERBHOY COLLEGE OF COMMERCE & ECONOMICS

AQAR-2013-14

Symbol of Secularism &
National Integration

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)* | 2013-14

1. Details of the Institution

1.1 Name of the Institution

> *Anjuman – I – Islam's*
>
> *Akbar Peerbhoy College of Commerce & Economic*

1.2 Address Line 1 | **Maulana Shaukatali, Road**

Address Line 2 | Do-Taki, Grant Road

City/Town | Mumbai

State | Maharashtra

Pin Code | 40008

Institution e-mail address | apccecollege@gmail.com
apcc_college@yahoo.co.in

Contact Nos. | 022-23074122 / 022-2308405

Name of the Head of the Institution: | **Dr. Shaikh Mehmood Hasan**

Tel. No. with STD Code: | 022-23063587

Mobile:

9820873063

Name of the IQAC Co-ordinator:

Prof. J. Hemanth Kumar

Mobile:

9324553100

IQAC e-mail address:

apciqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

NAAC/A&A/Outcome-93/2004/5687 dt.16-2-2004

1.5 Website address:

www:apcollege.in

Web-link of the AQAR:

http://www.apcollege.in/IQAC/AQAR/apcaqar1314.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**B**	**-**	**Jan 2004**	**Jan 2009**
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

25/02/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i.   AQAR _____ _____ (DD/MM/YYYY)4
ii. AQAR_____10-11__ _____ (03/03/2016)
iii. AQAR_____11-12__ _____ (03/03/2016)
iv. AQAR_____12-13_ _____ (03/03/2016)

1.9 Institutional Status

University   State | - | Central | - | Deemed | - | Private | - |

Affiliated College   Yes | √ | No | |

Constituent College   Yes | - | No | - |

Autonomous college of UGC   Yes | - | No | - |

Regulatory Agency approved Institution   Yes | - | No | - |

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education | √ | Men | | Women | |

Urban | √ | Rural | | Tribal | |

Financial Status   Grant-in-aid | √ | UGC 2(f) | | UGC 12B | |

Grant-in-aid + Self Financing | √ | Totally Self-financing | |

1.10 Type of Faculty/Programme

Arts | | Science | |Commerce | √ |Law | | PEI (Phys Edu) | |

TEI (Edu) | | Engineering | | Health Science | | Management | |

Others   (Specify)   .BSC (IT) , BSC (CS), BMM, BMS, M.com, Msc(IT)

1.11 Name of the Affiliating University *(for the Colleges)*   **University of Mumbai**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   N.A.

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (*Specify*)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers   14

2.2 No. of Administrative/Technical staff   2 – Office & 01 Library

2.3 No. of students   02

2.4 No. of Management representatives   01

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and

   community representatives   -

2.7 No. of Employers/ Industrialists   -

2.8 No. of other External Experts   -

2.9 Total No. of members   23

2.10 No. of IQAC meetings held   01

2.11 No. of meetings with various stakeholders: No.   01   Faculty   01

   Non-Teaching Staff Students   01   Alumni   01   Others   -

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [-]   International [-]   National [-]   State [-]   Institution Level [2]

(ii) Themes   [Growth of Community- Growth of Nation]

2.14 Significant Activities and contributions made by IQAC

> IQAC along with CWDC was involved in promoting the importance of education and career growth of Girls, special importance was given for Minority community

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Promote Use of ICT	02 Projectors purchased during year
Strengthen Library	Over 800 new books purchased

  * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [√]   Syndicate [ ]   Any other body [IQAC]

Provide the details of the action taken

> Academic year focus was on completing the AQAR completion and collecting all the relevant data for compilation of AQAR & SSR

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-			-
PG	02		02	
UG	06		05	
PG Diploma	-			-
Advanced Diploma	-			-
Diploma	-			-
Certificate	14		14	
Others	-			
Total	22			

Interdisciplinary	UPSC/MPSC-1			01
Innovative	NCPUL-1			01

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	CBGS0-08
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [ ]   Employers [ ]   Students [√]
    (On all aspects)

      Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabus Revision was carried out at different levels by the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No New Department or center has been started in the last academic year by the College

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent
faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18 7	Aided- 15 Unaided-07	03		

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Aided-15 Unaided-7	03 4	3						18 07	3 4

2.4 No. of Guest and Visiting faculty and Temporary faculty: 40

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	18	12	
Presented papers	3	8	3
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Coaching and counseling is given to the students, Faculty uses Power presentation, overhead projectors in teaching, study visits and tours are arranged to enhance learning in addition to traditional teaching with chalk and talk method.

2.7 Total No. of actual teaching days

during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
    Double Valuation, Photocopy, Online Multiple Choice Questions)

> Where possible Viva , interview & oral on the subject.

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development

01

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

65-78%

2.11 Course/Programme wise
Distribution of pass percentage :

Title of the programme	Total no. of students appeared	Pass %
T.Y.B.COM	367	60.74
T.Y.B.MS	56	60.00
T.Y.B.M.M	34	65.63
T.Y.B.Sc.(IT)	96	57.29
T.Y.B.S.c.(COMP.SCI)	28	37.50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Feedback of the teachers is taken from students and communicated to them accordingly

- Evaluation of teachers is done by self-appraisal forms filled for API

- Guest lectures/seminars are initiated for teachers and students

- Principal's meet with DR and students council students regularly

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	09		
Technical Staff	03			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has recommended formation of a Research Cell & also recommended for applying for Research Center to promote Research in the Institution.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals		2	8
e-Journals			
Conference proceedings		3	

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	--

3.7 No. of books published   i) With ISBN No.   [1]   Chapters in Edited Books   [   ]

ii) Without ISBN No.   [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP	-	CAS	-	DST-FIST		-
DPE	-			DBT Scheme/funds		-

3.9 For colleges

Autonomy	-	CPE	-	DBT Star Scheme		-
INSPIRE	-	CE		Any Other (specify)		-

3.10 Revenue generated through consultancy   Nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					02
Sponsoring agencies					Mgt

3.12 No. of faculty served as experts, chairpersons or resource persons   1

3.13 No. of collaborations   International -   National -   Any other -

3.14 No. of linkages created during this year   -

3.15 Total budget for research for current year in lakhs :

From Funding agency [ ]   From Management of University/College   Rs. 0.25

Total   0.25

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides   1
and students registered under them   5

3.19 No. of Ph.D. awarded by faculty from the Institution   [ ]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21 No. of students Participated in NSS events:

University level [50]   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events:

University level [-]   State level [-]

National level [-]   International level [-]

3.23 No. of Awards won in NSS:

University level [-]   State level [-]

National level [-]   International level [-]

3.24 No. of Awards won in NCC:

University level [-]   State level [-]

National level [-]   International level [-]

3.25 No. of Extension activities organized

University forum [12]   College forum [15]

NCC [ ]   NSS [27]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1) Tie up with BMC & MDACS for spreading awareness programs on HIV AIDS ands prevention of MALAIRIA , Dengue in lane no: 13 of Kamathipura (adopted area)

2) Tie up with BMC for Voter enrollment programs in the adopted area

3) Tie up Sir JJ Hospital & State Blood Transfusion Council Maharashtra for organsing blood donation camps & Thalesima awareness programs.

4) Tie up with NGO United Way for creating awareness on water borne deceases in the adopted area.

Criterion-IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total	Remark
Campus area	1580 Sq. Mtrs	--	College & H.O. Funds	1580 Sq. Mtrs	
Class rooms	16	--	College & H.O. Funds	16	--
Laboratories (Computer Lab & Electronic Lab)	04	--	College Funds	04	
Seminar Halls	01	--	College Funds	01	--
No. of important equipments purchased (1-0 lakh) during the current year.	01 05 01 01	01 – Xerox Machine 01 – Projector (IN112) 01- EPABX 01 – Professional Camera (Sony make)	State Minority Fund, College Fund and UGC Fund	01 03 01 02	(Old Xerox Machine was replaced against new one under Buy Back Scheme) (Out of 05 Projector 03 was not functioning hence its discarded) Old EPBAX was discarded as it not functioning)
Value of the equipment purchased during the year (Rs. In Lakhs)	---	Xerox Machine : 243100 Projector : 68127 EPABX: 15000 Camera : 78050	State Minority Fund, College Fund and UGC Fund	404277	
Others (Printers)	---	01 – HP Printer - 6700	College Fund	01	

4.2 Computerization of administration and Library

The Administrative office including Principal's Cabin, Library and Professional Section office and Co-ordinator's Cabin (4th Floor) are fully computerized. However in each department every staff has been provided a computer with full internet facility. In library there is a research cell for the teaching and non-teaching staffs with 03 computers with fully internet and Printing facility. The library has OPAC (Online Public Access Catalogue) system. It is well equipped with latest books and renowned Indian and foreign Professional Journals. All the records of students and other correspondences are very easy accessibility and transferability.

4.3 Library services:

	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value
Text Books (Inc. UGC)	7200	4706999	735	112634	7935	4819633
Reference Books	15214	9043448	97	44637	15311	9088085
E-Books	--	--	--	--	--	--
Journals	61	69676	01	200	62	69876
E-journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify) 1) **Book Bank**	1431	1923332	1438	171330	2869	2094662

4.4 Technology up gradation (overall)

	Total Computers	Computers Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	147	104	147	05	03	07	121	08
Added	-	-	-	-	-	-	-	-
Total	147	104	147	05	03	07	121	08

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- ✓ The entire college office and each department are fully connected with WiFi enabled (03 MTNL Lines).
- ✓ All the computers in Computers Lab1, Lab2, Lab3 and Electronic Lab are fully internet connections of 117 students with LAN
- ✓ Beside MTNL Lines 03 TATA Phone Dongle is provided to the teaching staff members for teaching research materials downloading.
- ✓ The College has 08 interactive projectors Classrooms for teaching to the students with latest configuration (I-5).
- ✓ UGC Sponsored SOUL Software available in the Library.
- ✓ Library has a OPAC (Online Public Access Catalogue) Service for students.
- ✓ Library has Online Institutional Membership of British Library and American Centre Library.
- ✓ N-LIST : National Library and Information Service Infrastructure for Scholarly Content by UGC – INFONET. Extending access to e-resources to colleges under UGC-INFONET Digital Library consortiums. (Under this scheme teaching and non-teaching staff members can access to scholarly information for all educational institutions). All teachers have been provided users IDs and passwords list.

4.6 Amount spent on maintenance in lakhs:

i. ICT

2,82,773.00

ii. Campus Infrastructure and facilities

3,32,141.00

iii. Equipments

4,04,277.00

iv. Others (Printers)

6,700.00

Total `   10,25,891.00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The committees to provide support services and to create awareness among students.
> - Student council.
> - Magazine committee.
> - Women's Development Cell.
> - National Services Scheme (NSS).
> - Nature club.
> - Remedial Coaching Committee.
> - Career Guidance and Placement Cell.
> - Gymkhana Committee.
> - Orientation Committee.
> - Book Bank Committee.
> - Anti Ragging Committee.
> - E-Learning Committee.
> - Grievances Redressal Cell.
> - Students Aid fund and scholarship committee.
> - Counseling and vocational guidance cell.
> - Language and personality development cell.
> - Cultural Committee & Seerat committee.
>
> Apart from above mentioned committees every department has a association through which various programs – academic, curricular and co-curricular are organized which provide further support.

5.2 Efforts made by the institution for tracking the progression

> To track the progress activities are conducted at two stages; In-college and Post-college.
> In-College:
> 1. Subject-wise attendance analysis is done to improve attendance by generate warning list, black list and counseling.
> 2. Subject wise, semester wise and year wise in-depth result analysis.
> 3. Analysis of students feedback form twice in a semester to identify key areas.
> 4. Arrangement of remedial lectures for academically weak & vernacular students.
> 5. PTA meeting to update the college development and student's progress and development.
> 6. CR and DR meeting to strengthen the development action plan.
> 7. Departmental meeting to discuss activities to be conducted for improvement.
> 8. Exam orientation and guidance lecture for all final year students.
> 9. Book bank facility for financially weak students.
>
> Post College
> 1. Alumni Association; annual meeting to discuss their role in quality improvement.
> 2. MIS reports from various institutes to track student's further education.
> 3. Personal contact and use of social media to track the professional career of individual students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1745	141	NIL	226

(b) No. of students outside the state

39

(c) No. of international students

NIL

Men

No	%
1421	75

Women

No	%
465	25

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1977	NIL	01	12	NIL	1990	1879	NIL	1	6	NIL	1886

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Competitive examination committee. Guidance by Faculty about various exams & coaching centers.
> Pre recruitment training for police constable.
> Free coaching and guidance for IAS and allied service examination for Muslim minority graduates

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counseling and career guidance

> Career Guidance program in the field of "company Secretariat ".
> Training with stipend organized by Vandana Foundation NGO for T. Y. B. Com Students.
> A grooming session for interview and group discussion for T. Y. B Com.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	618	966	1

5.8 Details of gender sensitization programmes

Essay competition on women issues.
Poster making competition on crime against women.
Intercollegiate essay competition on women safety and leadership.
Injustice and discrimination against HIV.
 Communal harmony competition in association with Mumbai police.
Tour program of central awareness observer SVEET.
YES – Can I help you, a program organized by BMM .
Thelisima awareness program for girls students.
Raising day – 3rd January 2014 celebrated with Mumbai police.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level [   ]   National level [NIL]   International level [NIL]

No. of students participated in cultural events

State/ University level [15] National level [NIL] International level [NIL]

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [3]   National level [NIL]   International level [   ]

Cultural: State/ University level [   ]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	23	99795
Financial support from government	8	1,52,281
Financial support from other sources	27	348405
Number of students who received International/ National recognitions	NIL	NIL

* 236 applications were send to MOMA for post matric scholarship.

5.11   Student organised / initiatives

Fairs   : State/ University level ☐   National level ☐   International level ☐

Exhibition: State/ University level ☐   National level ☐   International level ☐

5.12   No. of social initiatives undertaken by the students | 01 |

5.13 Major grievances of students (if any) redressed: NO- Major grievances were brought to the notice of the Institution.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> ### *VISION Statement of the Institute*
>
> To bring out the Muslim Community from the quagmire of poverty and educational backwardness and encourage, enlighten and prepare all its members to be useful citizens who will contribute to make a prosperous, healthy and strong nation and to promote National Integration by giving equal opportunity to all communities for their promotion and progress.
>
> ### *MISSION Statement of the Institute*
>
> To impart quality higher education in Commerce, Management, IT And Mass Media to students of all communities and those of the Muslim community in particular, to be competent, dedicated and responsible citizens who shall also be the harbingers of Secularism and National Integration to the complete satisfaction of all stakeholders

6.2 Does the Institution has a management Information System

> MIS is in place.
>
> Half yearly LMC meetings are held for checking the progress made by the Institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> 1. The college follows the syllabi set by the University of Mumbai. Staff members on the Board of Studies and on syllabi revision committees contribute in framing syllabi. Staff, also, attend workshops to enhance their ability to deal with the curriculum whenever new syllabi is introduced.
>
> 2. We have internal Board of Studies for BMS, BMM, IT for designing value added inputs for the curriculum along with the industry exposure from time to time. This year we have started with BOS for CS.
>
> 3. From Current academic year we have started Certificate course in Hardware and Networking for all students of the college..

6.3.2   Teaching and Learning

a. Last year the college formed Academic Monitoring and Improvement Cell (AMIC). Established an effective system in place for remedial group lessons for certain subjects and all TY's. As per the guidelines following were implemented.
   - Student director for individual subject every academic year.
   - Remedial class for all the subjects at TY level and other subjects were conducted based on constant feedback from the students.   .
   - Guest lecturers for the certain subjects in coordination were conducted.
   - Appropriate measures were undertaken to improve the quality of education.

b. To improve the quality of the teaching and learning experience, teachers over the years have taken resource to a number of strategies which have proved successful for most. Among them is use of ICT and power point presentations.

c. Student centered activities like presentations, research, and peer teaching also help in enhancing their learning experience.

d. Guest lectures, films, field trips, interactive sessions like classroom discussions and debates and extension activities are other strategies employed to improve learning.

e. E mentoring, Google groups and the use of other social media networking Forming of WhatsApp groups, providing staff email Ids to students for solving any query related to the subject help teachers to keep in touch with their students constantly.

f. Academic annual plan is prepared by the end of the April for forthcoming academic year. By deliberating on the events planned during the academic year, the departmental academic calendar prepared by each department serves as the base for the IQAC to prepare the composite academic calendar of the institution.

g. All teachers attend orientation programme and Refreshers courses regularly to upgrade their knowledge and teaching skills.

h. Book bank facilities are provided to the students

i. Weekly examination are conducted for final year students of all programs

j. Students are guided, motivated and coached to participated in slew of intercollegiate initiatives and festivals to get the exposure.

k. Basic training in imparted to students on the MS Office and other MIS software.

l. Bridge course is conducted by all departments at the beginning of academic year.

6.3.3 Examination and Evaluation

a. A Question bank comprising of questions which have featured in University Question papers of the past three years is compiled for every subject. Students prepare model answers to each question. These are assessed by the faculty & provided as learning material to all students.
b. Answer sheets of students excelling at the various college examinations are kept for reference in the library to provide a guideline for other students to follow.
c. Credit Based Grading System (Semester wise) is followed and grades are allotted as per marks scored.
d. Internal tests are conducted regularly for evaluating the performances in theory and practical.
e. After result declaration in each Semester both internal as well as external, the Principal and the Heads of Department monitor the performance of the students by making an analysis for gaining continuous feedback for quality enhancement and productive learning.
f. College regularly conducts various examination for final year students for various courses offered by University of Mumbai.
g. Faculty members are actively involved in the confidential examination work at the affiliating University. This includes paper setting, assessment, revaluation and moderation during the central assessment programmes (CAP) conducted by the affiliating University at various centers.

6.3.4 Research and Development

a. Last year our college initiated a very prestigious Research project titled 'Research Centre for Economic Development and Community Welfare (REDCW)'. REDCW mission is to study how various communities in Mumbai interact with each other.
Few research projects are initiated
b. Members of the staff are invited to present papers at conferences and seminars, give public lectures, and sit as subject experts as university nominees at staff recruitment interviews of other colleges.
c. Library and laboratory facilities are upgraded by addition of learning resources and instruments.
d. Faculty is motivated and encouraged to offer their expert services as resource persons, experts and chairpersons whenever invited. Leave is granted to them on priority.

6.3.5 Library, ICT and physical infrastructure / instrumentation

a. The library has a long tradition of using various strategies to motivate and encourage the reading habit in students.
b. The Open-Access system, the New-book display, the Book Sale.
c. Students are encouraged to use the well-stocked fiction library and are guided by the staff to explore books from the ancient classics to modern writers.
d. Another initiative to encourage students to read journals, magazines and newspapers for their research projects, is the **Subject Indexing** facility that provides information from all newspapers and journals subscribed to, by the institutions.
e. Two new initiatives to motivate reading habits and enhance writing skills were introduced this year. **A Book Review Competition and a Book Reading Session**. *For the book review competition,* books in English and Hindi were selected and students had to write a review of any of the listed books. Staff members assisted in judging the submitted reviews. The prize-winners received gift vouchers.
f. *For the book reading session,* a popular book was selected and students were involved in creating posters and reading important sections from the book, to an audience. A short discussion followed.

Instrumentation

a. Six computers were replaced in the library.
b. Library system in the whole campus is linked (LAN). Computers and internet facility is provided.
c. INFLIBNET with SOUL software is available for online references.
d. Majority of the class rooms are ICT enabled.
e. Book bank facility is provided to the students
f. Library timing are extended during examination and it function from 7:00 am to 11:30 pm as a reading room for those students who do not have studying environment at home.
g. Purchase of books and magazines on regular basis.
h. The Library Committee plans for the development and proper functioning of the College library and takes effort for maximum utilization of library facility to students. We also have local libraries maintained by various departments typically known as "departmental library".
i. Bar-coding system is used for all the books in the library.

6.3.6 Human Resource Management

a. Efforts are made to ensure a harmonious and smooth atmosphere and cordial relations among staff members, as well as to maintain high operational standards and a strong disciplined work ethic. Problems regarding the staff inevitably crop-up from time to time.

b. The management, however, tries to handle them in a humane manner, keeping in mind the need to balance the good of the institution and the individual.

c. Student Aid Fund: This year we have disbursed Rs 99795 towards payment of Fees.

d. Total Number of Students benefitted : 23

e. Registrations Fees for attending workshop, seminar and Conference are reimbursed by the College.

f. The teaching and administrative and supporting staff is encouraged to attain higher qualifications along with their duties on.

6.3.7 Faculty and Staff recruitment

a) Recruitment of faculty and staff members is conducted by following the official and due procedure which confirms to the directives of the University Of Mumbai and/or the State department of higher education / and or Joint Director.

b) The selection committee is constituted involving all the standard constituents to ensure the selection strictly on the basis of pure merit.

c) The same procedure is adopted for the recruitment of staff (part time / full time / teaching / support) for the self-financing courses too.

6.3.8 Industry Interaction / Collaboration

a. Internal Board of Studies (BOS) for each stream has adequate representatives from the cross section of Industry. Many of the industry professionals are members of our BOS as well a many are invited to attend meeting of BOS as invitees. These professionals give us valuable insight into the functioning, working and requirement of the industry.

b. Many industry professional visits our college as guest faculty and deliver application oriented lecture/ talks and give demonstration.

c. Periodic visit to various industries giving students the first hand exposure and its functioning.

d. The placement cell of the college maintains a cordial and professional relationship with the industry by inviting them for campus recruitments. The standard operating procedure for the placement activity is strictly followed. The requirements are communicated to the students by way of notices of the same with sufficient time and the industries are communicated the specializations of the candidates.

e. Students visiting various Industry to get sponsorship for our various annual intercollegiate events.

f. In the current Academic year the following companies visited our campus to conduct placement interviews : ICICI Prudential , TCS, Wipro.

g. Summer internship is arranged for interested students in various industries.

6.3.9   Admission of Students

a. As per University guidelines and Govt. rules

b. The college endeavors to give an opportunity for higher education to all students from the deprived section of the society who wish to take admission. Hence cut-off marks are not important. This an open door policy is in keeping with the mission of the college to provide a holistic education for all round development. Merit lists are displayed both on the web-site and notice-boards.

c. Brand building continues to be undertaken so as to attract the more academically inclined students. Information about the college is circulated among the nearby schools to attract local candidates. This year students from schools and junior colleges were invited to attend events.

d. The IQAC prepares the plans and strategies related to admission in consultation with the Principal. A Admission committee with several sub-committees is constituted to facilitate the admission process at all level and all courses.

e. Single Window System is arranged for undertaking all the admission steps such counseling / guidance for selection of programmes /subject/courses, eligibility verification, submission of documents, payment of fees and issue of fee receipt and identity cards.

f. Easy Installment facility is made available to all students as majority of the students belong to the deprived class.

6.4 Welfare schemes for

Teaching	a. Advance payment against the salary. b. Assistance to avail loan from banks. c. A Staff Welfare committee organizes programmes for the staff welfare such as health related issues, stress management etc. d. Maternity Leave
Non teaching	a. Advance payment against the salary. b. Assistance to avail loan from banks. c. Free uniforms for supporting staff. d. A Staff Welfare committee organizes programmes for the staff welfare such as health related issues, stress management etc. e. Employees' credit society disbursed loan at zero interest to non teaching staff. f. Maternity Leave g. Fee concessions to staff wards
Students	a. Workshops are organized to guide students for the NET/SET and General competitive examinations leading to their success. b. Coaching for UPSC/MPSC and Maharashtra state police prerecruitment are conducted by the NCPUL Guidance Centre for Competitive Examination operational at our college. c. Installment facility is provided for fee payment. d. Facilities like 'Earn while you Learn' and 'Book Bank' scheme are provided to deserving students. e. Women's Development Cell organizes workshops on Health and Hygiene especially for the girls and the lady staff. f. Blood donation camps are conducted in which hemoglobin levels are checked g. There is a doctor on call in case of emergencies. h. College gymkhana is there for indoor and outdoor games.

6.5 Total corpus fund generated | Nil |

6.6 Whether annual financial audit has been done   Yes | ✓ | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	NO	
Administrative	YES	YES	YES	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> a. University of Mumbai uploads most of the question papers of examination & are downloaded by College Registrar by using secrete code which is created by University of Mumbai.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> NA

6.11 Activities and support from the Alumni Association

> 1. Alumni is the member of our internal Board of Studies
>
> 2. Active involvement in placement initiatives
>
> 3. Some alumni are also invited to deliver the lectures in their chosen field of expertise
>
> 4. Some alumni help the college in our intercollegiate activities such as Jashn-e – Anjuman, Fusion, JAM, BLITZ, AP T-10, TechCzar
>
> 5. A new initiative introduced this year, gives an opportunity for students to engage with unorganised sector and study their issues with a social, economic political & scientific perspective and suggest them the alternative strategies.

6.12 Activities and support from the Parent – Teacher Association

a. Suggestions to improve the academic climate of the college are collected through Parent – Teacher Meetings.
b. Parenting workshops are regularly organized
c. Parents are actively involved during result distribution and analysis of students' performance.
d. Regular feedback is given by parents in the form of phone calls and one to one interaction.

6.13 Development programmes for support staff

The management encouraged three support staff members with financial aid to help them to improve their educational and skill status.

To develop Computer knowledge to administrative staff they are permitted to undertake training and short duration leave is granted for this purpose

6.14 Initiatives taken by the institution to make the campus eco-friendly

a. Separation of dry and wet waste.
b. Dustbins conveniently placed to discourage littering.
c. Maintaining gardens – especially the herbal garden where every plant is labeled.
d. Encouraging students to switch off lights & fans to save electricity.
e. Save paper/recycling. The IQAC cell saves paper since online feedbacks were introduced.
f. Water conservation.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

A. LAUNCH OF FIRST STEP:

At Akbar Peerbhoy College of commerce & Eco, Professional section, we decided to provide an alternative/ additional option to all our students to start their professional career. An option to become an entrepreneur. Thus 'First Step', was conceived to assist students to think in term of being self sufficient with respect to a decent source of income after graduation, as well as job creators in future instead of running around for placement and consuming the jobs.

Vision: Each and every student of Akbar Peerbhoy college of Commerce & Eco should take up the challenge of been an entrepreneur.

Details given in Annexure .i.

B. **UDAAN** is prestigious project to help students to overcome socio-economical and emotional issues. All our in- house faculties keep an eye on the students and identify those students who seems disturbed and recommend their name for counseling session.

C. **OBJECTIVE:** To provide timely intervention to our students overcome the following:

i. Economic difficulties
ii. Social issues such as peer pressure etc
iii. Behavioural issues such as Anxiety , Nervousness , worry, disturbed , concern, uneasiness, fear, Misbehaviour with teacher, other students, bad words, Mischief
iv. Bad language, Bad words
v. Emotional issues such as any affairs or romantic relationship
vi. Learning issues such as difficulty in any subject, fear of any subject
vii. Communication skills if its poor or below average

Details given in Annexure .ii.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the
beginning of the year

Plan of Action	Outcome
a. Academic plan is prepared at the beginning of the year in the form of academic calendar to perform the different curricular and co curricular activities	It resulted in the smooth conduction of all the academic activities
b. Career Guidance Lecture	Our faculty and students visited THIRTEEN Junior colleges and conducted career guidance lecture and distributed a comprehensive career information brochure to these students.
c. Organization of multiple sporting events (local and Intercollegiate) with special impetus to participation of our students	Students of our college exhibited brilliant performances by winning various medals in Boxing, Basketball etc
d. PLACEMENT INTERVIEWS	Our various department arranged placement for our students
e. Industrial visits were organized for our students	Visit Media, IT, Production, Manufacturing etc industries were identified and visits to these industry were organized for the exposure of BMM, BMS, IT, CS students and excursion cum study tours for general students were organized.

f. Intercollegiate Festivals for Commerce, BSc IT, BSc CS, BMM, BMS	College organises Intercollegiate festivals. 1. Jashn e Anjuman for the entire College 2. JAM: By BMM students for BMM colleges across Mumbai 3. FUSION: By BMS students for BMS colleges across Mumbai 4. Blitz: By BSc IT students for BSc IT colleges across Mumbai 5. TechCzar : By BSc CS students for BSc CS colleges across Mumbai. These intercollegiate events are organized to provide platform to our own students as well as students across Mumbai to showcase their talent and creativity. On an average 900 to 1200 students from across 30-35 colleges participate every year. The events is combination of various competition based on skills and presentation
g. **AP T10**	An intercollegiate 10 over cricket competition was organised 9 teams participated.
h. Jagte raho	This year we launched street play club to create social awareness about various burning issues.
i. YES I CAN HELP	Every year we identify one social issue and motivate each student to purchase and post Five postcards to their relatives or contacts. Students. Total Post card posted: 6100 The THEME FOR THE CURRENT YEAR WAS : **SAVE WATER : HELP THOSE WHO DONOT HAVE ACCESS TO DRINKING WATER**

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

I)   **Book Bank Scheme for large number of students**

II)   **Value-Oriented Education**

      Details given in Annexure .iv.

---

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

---

a.   For 10th Year running our students launched eco-**friendly** Bakra-eid: Our students launched multi media campaign and padyatra in Nine Muslim Majority Neighbourhood.

b.   Green Audit of the campus conducted (Both water and electricity)

c.   Energy conservation measures for reducing consumption of energy undertaken and all air-conditions are set at 25* C

d.   Water economising faucets have been installed to conserve water.

e.   Efforts are made for carbon neutrality

7.5 Whether environmental audit was conducted?   Yes √   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

---

1.   A detailed SWOT analysis is done periodically. **Details given in Annexure .v.**

2.   'Seerat Competition to promote universal brotherhood'& Communal Harmony: Being a Muslim Minority Institute, 'Seerat-un-Nabi' – a State Level Elocution Competition – is organized in Honor of Prophet Mohammed (pbuh) to promote universal brotherhood and to inculcates moral values..

---

8. Plans of institution for next year

a. To make campus more Gender sensitive
b. To enhance social outreach programs
c. To strengthen Alumni interface
d. To increase interface with industry

Name _Prof. J. Hemanth Kumar_

Name _Dr. Shaikh Mehmood Hasan_
Principal
Anjuman-I-Islam's
Akbar Peerbhoy College of Com. & Eco
M. S. Ali Road, Do Taki. Mumbai-400 006

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

***

****

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

Annexure-I

Academic Calendar – 2013-2014

Month / Date	Name of the event	Event in AVc /Audi	HOD / Chairperson
10th June 13	College Re-opens		
3rd July 13	Go Green – Movement	College Campus	Dr. Anzar
15th Aug 13	Independence Day Celebration	College Campus/Ground	NSS – Prof. Kirti
23rd Aug 13	Career as a Company secretary – Awareness Programme	Room no 17	Accountancy Dept
26th Aug-29th Aug 13	Internal Exams -		Exam Committee
11th Sept 13	Role of Advertising in Creating Awareness among Consumer – Seminar for Students	College Audi	Comm Dept
12th Sept 2013	PRO Evolution – (FIFA)	Computer LAB	Maths Dept
23rd – 28th Sep 13	Sem – I & III Exams		Exam Committee
31st Oct 13	Diwali Vacations – begins		
25th Nov 13	College Re-opens		
28th Nov 13	Placement Drive-Godrej & Boy Placement Drive – Edusharp	College Campus College Campus	
7th Dec 13	Globalization & its impact on Small Scale industries – Quiz / Slogan making competition	College Audi	Comm Dept
17th Dec 13	Preventive measures - Diabetes	College Audi	NSS
16th – 22rd Dec 2013	a) Jashn e Anjuman b) Seerat Inter Collegiate Elocution c) Annual Inter Collegiate – Bait Bazi competition	College Auditorium College Campus	Cultural / Seerat Committee

Month / Date	Name of the event	Event in AVc /Audi	HOD / Chairperson
23rd Dec 13	TECH CZAR – Inter Collegiate	College Campus	BSC
26th Dec 13	Winter Break		
2nd Jan 14	College Reopens		
4th Jan 14	Industrial Visit	Sylvasa – Neel kamal	BMS
7th Jan 2014	Communal Harmony – Talk By Mumbai police	Inter – Collegiate	NSS & Mumbai Police
15th Jan 14	Industrial Visit	Sylvassa	BMM / BSc
20th Jan – 25th Jan 2014	Internal Exams – 25 marks		Exam Comm
26th Jan 14	Republic Day Celebrations	College Campus	NSS
29th Jan 14	Annual Sports Meet	Xaviers Ground	Gymkhana Committee
15th Feb 14	Letter writing Competition	College Audi	BC – Dept
1st – 12th March 14	II & IV Sem End Exams-75 marks		Exam Comm

Annexure-II – Analysis of Feedback Form

Sr.No	Overall Infrastructure	Teaching Faculty	Co-op from supporting staff	Others
	Feedback of TY B.Com Students -2013-14			
1	3	5	4	3
2	3	4	4	3
3	2	4	3	3
4	3	4	4	3
5	3	5	3	4
6	4	4	3	3
7	3	4	4	3
8	3	5	3	3
9	3	5	4	4
10	4	4	4	3
11	3	5	3	3
12	3	4	2	3
13	3	5	3	3
14	3	4	4	4
15	4	4	3	3
AVG	3.133	4.40	3.40	3.20

Feed back from students of TY B.Com was obtained about the college & the faculty. The overall impression was that college needs to improve upon infrastructure & other facilities. Students have given excellent opinion about the Teaching & Non Teaching staff of the College.

Annexure -III

First Step

Students after their graduation are at the cross road. Many students struggle to get a decent placement and have to compromise with respect to the quality of the job. Many end up with the jobs they don't like and fail to progress in their professional life.

At Akbar Peerbhoy College of commerce & Eco, Professional section, we decided to provide an alternative/ additional option to all our students to start their professional career. An option to become an entrepreneur. Thus 'First Step', was conceived to assist students to think in term of being self sufficient with respect to a decent source of income after graduation, as well as job creators in future instead of running around for placement and consuming the jobs.

Vision: Each and every student of Akbar Peerbhoy college of Commerce & Eco should take up the challenge of been an entrepreneur.

FIRST STEP OBJECTIVE:

1. First Step motivates, guide and provide environment our students to think innovatively and come up with ideas to launch their own venture. Once an idea is conceived First Step supports our students during the initial phase when they are most vulnerable, as they transform into real companies.
2. Nurturing (shielding) our students by providing the environment and facilities that would otherwise cause them to fail (e.g. space, Internet, expertise, trainings, networking, skills development).

Methodology:

1. **First stage:** At First year itself all the students of BCOM, BMS, BMM, BSc (IT), BSc (computer science) and MSc (IT) are instructed to conceive an idea. It starts on a very fundamental level, often with a single individual who comes up with a concept he or she thinks should be further explored. This individual brings others in on the idea incubation process, making the idea stronger and more viable. Each idea is discussed in the class room. A sufficient time is given to develop an idea into a tangible product / service. .
2. **Second Stage:** Once a product is developed, concerned student or group of students makes the presentation in the class. Based on the feed back given the changes in the products are made.
3. **Third stage:** Once the product is approved by the concerned faculty, the student does the test marketing of the product.
4. **Final Stage:** Continuous interaction and feed back with faculty with the basic objective of improving the product / service and adding new features.
5. Regular workshops are organized for our students on the topic of idea generation, creativity and Innovation.
6. Regular brain storming session for various groups to crystallize few business ideas.

7. Groups are assigned feasible idea to refine and develop the idea

8. Groups are guided by our mentors on relevant research and background work

9. A model business plan are prepared and a small pilot project launched with the full support of First Step.

10. Once pilot project is successfully completed a commercial business plan will be prepared to approach the financers.

Support system provided to students by the First step:

1. Students are actively encouraged to spend study time pondering issues and ways to solve them. At Akbar Peerbhoy College we manage five professional courses BCOM, BMS, BMM, BSc (IT), BSc (computer science) and MSc (IT) with more than 3500 students.

2. All these courses include group project and individual project work for practical exposure. Hence First Step not only fulfills the course requirements but also help students to think beyond academics. Group project assignments work best for First Step because other members of the group can identify strengths and weaknesses of the idea, resulting in a stronger finished product or service.

****

Annexure-IV

UDAAN

UDAAN is prestigious project to help students to overcome socio-economical and emotional issues. All

our in- house faculties keep an eye on the students and identify those students who seems disturbed and recommend their name for counseling session.

OBJECTIVE: To provide timely intervention to our students overcome the following:

i.   Economic difficulties
ii. Social issues such as peer pressure etc
iii. Behavioural issues such as Anxiety , Nervousness , worry, disturbed , concern, uneasiness, fear, Misbehaviour with teacher, other students, bad words, Mischief
iv. Bad language, Bad words

v.   Learning issues such as difficulty in any subject, fear of any subject
vi. Communication skills if its poor or below average

The following Behavioral issues to be noticed and reported on the scale of one to 5:

o   **5– Extremely severe, Every lecture**

o   **4 – Very Severe, frequently**

o   **3 – Severe frequently**

o   **2 – Occasionally**

o   **1- First time**

A. Anxiety , Nervousness , worry, disturbed , concern, uneasiness, fear etc
B. Misbehaviour with teacher, other students, bad words, Mischief
C. Bad language, Bad words
D. Extremist, fanatics,
E.   Any affairs or romantic relationship
F. Difficulty in any subject, fear of any subject
G. Communication skills if its poor or below average

****

Annexure V

Best Practice – I

1) Title of the Practice: **Book Bank Scheme for large number of students:**

2) Goal (Objectives):   One of the main mission of the Institution is to help the poor students and ensure they are educated. Keeping this objective in mind the institution ensures that books are made available to as many needy students as possible.

3) The Context: A large number of students are coming from economically poor back ground, and hence are unable to even pay their fees. Some of these students are even forced to work in order to support their families for survival, and are also first generation learners. Since It is the mission of the Institution to bring these students from the quagmire of poverty, all efforts are made to ensure students are provided with all the possible support to make them graduates and help the cause of nation building. Book Bank scheme is unique in our Institution which is extended to a large number of students.

4) The Practice: The book bank scheme is executed through a book bank committee which ensures that maximum students are benefited through this scheme. Immediately after the admission at the beginning of the term, notices are issued asking the students to apply for the scheme. On receipt of the applications these application are scrutinized and books are distributed to the deserving & needy students after conducting personal interview of the students.

5) Evidence of Success: Over a period of time the Institutions' has successfully increased the number of

Books which are distributed under the book bank scheme. More and more students have shown interest in availing the Facility and as such it has also contributed to the steady increase in the results of the college. The table below shows the Number of books distributed under book bank scheme during the year 2013-14

Class	No' of Students	Number of books per student	Total Books
F Y B Com	239	11	2629
S Y B Com	166	07	1162
T Y B Com	135	13	1755
Other-Classes	37	06	222

A total of 5768 books were distributed to students under the book bank scheme.

6). Problems Encountered & Resources Required:

Identifying those who are really in need of this facility due the family back ground becomes a huge challenge. Some of the students may be really very very poor , so channelizing the resources to those who are desperately in need becomes a major problem as some times it may so happen that a slightly better off student may get the facility ahead of those who need the same, but could not get the same.

Arrangement of funds for procuring more number for distribution to large number of economically backward students is a major requirement in the endeavor of the college to help the needy students and make higher education available to all those who are interested.

Best Practice – II

1) Title: Value-Oriented Education to imbibe Moral Values in students:

2) Goal (Objective) : To imbibe the qualities of good conduct, self-confidence and high moral values; to elevate the prominence of education with spiritual bent and to make the students respectable citizens.

3) Context: In the prevailing environment where there is lot of destruction, frustration & misguidance among the young generation with specific reference to the students being exposed to unedited internet and violence, the institution aims at not only training them to have commercial & industrial knowledge but also make them sensitive to human values and ethic. The institution, with specific reference to the Muslim community, has been organising the Seerat-un-Nabi completion which is based on teachings of Quran, Hadees and Islamic perspective and to create a special environment to impart value-oriented education that will help the students to earn a significant & respectable place in the society.

4)The Practice: the College organizes Seerat-un-Nabi inter collegiate competition, every year. Letters are drafted and sent to all the major colleges asking them to send their students for participation along with the pre-selected topics on which the students are required to speak. Students are also trained to educate community for environment friendly Bakri Eid etc , the cornerstone of the college for disseminating moral and spiritual education.

5) **Evidence of Success**: Students from Minority community and Majority community participate in the Seerat completion on large numbers. Imparting of moral values through such programs has resulted in the students participating in large numbers in social awareness programms like cleanliness during Bakri Id, Malaria prevention drives, reduce Eve teasing in and around college premises, and maintain a peaceful atmosphere in the vicinity of the college thereby creating a conducive environment for promoting higher education.

6). **Problems Encountered & Resources Required:**

Being a Commerce college to conduct such competitions involving moral & ethical values is a huge task. To get students oriented to participate in such competitions is a problem, as students come with a commerce back ground.

It requires lot of efforts from the faculty who are basically from Commerce & Accountancy back ground to promote & teach the students and make them understand and participate in such programs involving moral values . Arranging & Allocating of funds for such programs is also a constraint..

Annexure-VI

SWOC Analysis of Anjuman- I – Islams

AKBAR PEERBHOY COLLEGE OF COMMERCE & ECO

2013-2014

Strengths	Weaknesses	Opportunities	Challenge
1. Providing Education to the first generation learners and those from deprived class 2. Large Capacity for IT Education. 3. Brand Legacy. 4. Qualified & Dedicated Staff. 5. Excellent Infrastructure. 6. Excellent Academic Results 7. Vision & Goal oriented activities. 8. Focus on all round development of students. 9. Efficient Administration support from Anjuman I Islam. 10. Participation in inter collegiate activities. 11. Playground for sporting activities. 12. Emergency Exit during Disaster / Crisis situations.	1. High Pupil-Teacher ratio. 2. Narrow & long entrance passage. 3. Cannot maintain required area per child. 4. Growing percentage of indifferent parents. 5. Problems of co-ordination and communication due to more than one institute and large number of staff in the campus. 6. Most students from vernacular medium 7. College in the very congested area. 8. Access road to the college encroached by the unauthorized hawkers	1. Rapid favourable changes in the Educational Scenario / Govt. Policies. 2. Growing demand for Quality Schools / Education. 3. Scope for charging fees in case of un-aided programmes/projects. 4. Higher Demand for professional courses. 5. Representations on BOS	1. Coping with the change management. 2. No Govt. Non Salary Grant since 2004. 3. Ecological / Environmental problems like Water logging, Traffic, Pollution, Congestion, Redevelopment etc. 4. Changing demographic profile of parents. 5. To improve upon the infrastructural & other facilities to the learners. 6. To reduce the dropout ratio specially among the minority communities

****