

Institutional Best Practices

Best Practice – I

- 1) Title of the Practice: Book Bank Scheme for large number of students:
- 2) Goal (Objectives): One of the main mission of the Institution is to help the poor students and ensure they are educated. Keeping this objective in mind the institution ensures that books are made available to as many needy students as possible.
- 3) The Context: A large number of students are coming from economically poor background, and hence are unable to even pay their fees. Some of these students are even forced to work in order to support their families for survival, and are also first generation learners. Since it is the mission of the Institution to bring these students from the quagmire of poverty, all efforts are made to ensure students are provided with all the possible support to make them graduates and help the cause of nation building. Book Bank scheme is unique in our Institution which is extended to a large number of students.
- 4) The Practice: The book bank scheme is executed through a book bank committee which ensures that maximum students are benefited through this scheme. Immediately after the admission at the beginning of the term, notices are issued asking the students to apply for the scheme. On receipt of the applications these application are scrutinized and books are distributed to the deserving needy students after conducting personal interview of the students.
- 5) Evidence of Success: Over a period of time the Institutions has successfully increased the number of Books which are distributed under the book bank scheme. More and more students have shown interest in availing the Facility and as such it has also contributed to the steady increase in the results of the college. The table below shows the Number of books distributed under book bank scheme during the year 2019-20

<u>Class</u>	<u>No' of Students / Sets</u>	<u>Number of books per student</u>	<u>Total Books</u>
F Y B Com	78	14	936
S Y B Com	62	14	868
T Y B Com	98	13	1176
Others	44	07	298

A total of 3278 books were distributed to students under the book bank scheme.

6). Problems Encountered Resources Required:

Identifying those who are really in need of this facility due the family back ground becomes a huge challenge. Some of the students may be really very poor , so channelizing the resources to those who are desperately in need becomes a major problem as some times it may so happen that a slightly better off student may get the facility ahead of those who need it, but could not get the same.

Arrangement of funds for procuring more number for distribution to large number of economically backward students is a major requirement in the endeavor of the college to help the needy students and make higher education available to all those who are interested.

Best Practice – II

- 1) Title of the Practice: Student Aid for As many needy students as possible
- 2) Goal (Objectives): One of the main mission of the Institution is to help the poor students and ensure they are educated. Keeping this objective in mind the institution ensures that funds be arranged for as many deserving and needy students as possible.
- 3) The Context: A large number of students are coming from poor economic back ground, and hence are unable to even pay their fees. Some of these students are even forced to work in order to support their families for survival, and are also first generation learners. Since It is the mission of the Institution to bring these students from the quagmire of poverty, all efforts are made to ensure students are provided with all the possible support to make them graduates and make them worthy citizens , help the cause of nation building. Students are provided with maximum possible financial aid from within and outside sources and efforts are made to pass this benefit to large number of students.
- 4) The Practice: Students are given notice in advance about the avenues and various schemes which are available to them for getting financial aid. Application forms along with income proof certificates copies of other relevant documents are received and processed along with a personal interview of the students, before distributing the aid to the needy students. In some cases where the aid is not sufficient efforts are made to arrange financial aid from outside sources also.
- 5) Evidence of Success: Institution has always aimed at providing maximum possible support to the students. Many students have benefited from the efforts taken by the institution for providing financial aid and support, Which helped the students in their progression in higher studies and prevented them from discontinuing their studies due to want of funds. The table below shows the funds arranged from various sources by the Institution as financial aid for the needy students:

<u>Class</u>	<u>No' of Students</u>	<u>Amount</u>
Financial support from institution	84	Rs. 140,000
Financial support from government	08	Rs. 27,343
Financial support from other sources	98	Rs. 11,98,650
Total	190	Rs. 13,65,993

Success of the practice is evident from the fact that a sum of Rs. 3.46 Lacs was arranged and distributed as financial aid for needy students.

6) Problems Encountered Resources Required:

Identifying those who are really in need of this facility due the family back ground becomes a huge challenge. Some of the students may be really very poor , so channelizing the resources to those who are desperately in need becomes a major problem as some times it may so happen that a slightly better off student may get the facility ahead of those who need it, but could not get the same.

Arrangement of funds for distribution to large number of economically backward students is a major requirement in the endeavor of the college to help the needy students and make higher education available to all those who are interested.