

Institutional Best Practices

Best Practice – I

- 1) Title of the Practice: Students & Parents Orientation for Online Teaching & Learning:
- 2) Goal (Objectives): Provide training to students & parents for accepting online mode of Institutional activities due to restrictions imposed by Govt of Maharashtra on account of Covid-19 protocols.
- 3) The Context: Academic year 20-21 was an exceptional year due to Covid-19 Pandemic which forced the world to go under lockdown. Though physical movements were restricted, nothing stopped and even academic institutions were compelled to accept the online mode. Even though our institution is situated at the heart of the city, most of the students come from economically poor/weaker sections, who could barely manage to pay an annual fees of Rs. 6000/- in one installment. Under such a scenario, Institution faced the challenge of making the students and their parents accept the online mode of teaching & learning process.
- 4) The Practice: At the beginning of the year teachers and non teaching staff were given the phone numbers of the students to contact them personally. Students were requested to join the whatsapp groups created through which lecture links, notes were communicated. Students who had migrated to far off villages in UP & Bihar could successfully connect with institutions and participate in the online mode. Students were given necessary online training multiple times for joining online lectures, and for appearing for semester end exams. Parents were also contacted and were involved under PTA in the entire process which helped us to remove any apprehensions about online teaching learning and examination process.
- 5) Evidence of Success: Though students had to face issues like recharging their mobiles on daily basis, internet connectivity issues, approximately 1800 students could connect online, and participate in online mode of teaching learning and evaluation process. College could successfully conduct online exams in both semesters. The entire process of admission, teaching & learning, evaluation & conduct of examination, result declaration and cultural activities were conducted online.
- 6). Problems Encountered Resources Required: Contacting students was a major problem due to physical restrictions imposed and lack of contact details of some students who could not provide because of their economic background. Single device being shared by multiple children in one family was another major problem. Institution had schedule lectures in the afternoon to enable the kids to use the single device one after the other. Internet connectivity from the students specially who migrated to native places in remote villages was another major problem, for which multiple lectures were conducted online.

Arrangement of funds for procuring and distribution of devices to large number of economically backward students is a major requirement in the endeavor of the college to help the needy students and make higher education available to all those who are interested.

Best Practice – II

1) Title of the Practice: Student Aid / Zakat Fund for As many needy students as possible

2) Goal (Objectives): One of the main mission of the Institution is to help the poor students and ensure they are educated. Keeping this objective in mind the institution ensures that funds be arranged for as many deserving and needy students as possible.

3) The Context: Academic year 20-21 was an exceptional year due to Covid-19 Pandemic which forced the world to go under lockdown. Though physical movements were restricted, nothing stopped and even academic institutions were compelled to accept the online mode. Even though our institution is situated at the heart of the city, most of the students come from economically poor/weaker sections, who could barely manage to pay an annual fees of Rs. 6000/- in one installment. Due to lockdown a number of business organizations were closed and as such most of our students faced severe financial crisis. Under such a scenario, Institution faced the challenge of retaining the students coming from poor economic back ground, who were unable to even pay their fees. Since It is the mission of the Institution to bring these students from the quagmire of poverty, all efforts are made to ensure students are provided with all the possible support to make them graduates and make them worthy citizens , help the cause of nation building. Students are provided with maximum possible financial aid from within and outside sources and efforts are made to pass this benefit to large number of students.

4) The Practice: Students are given notice in advance about the avenues and various schemes which are available to them for getting financial aid. Google forms were circulated and online applications forms along with income proof certificates copies of other relevant documents are received and processed along with a personal interview of the students, before distributing the aid to the needy students. In some cases where the aid is not sufficient efforts are made to arrange financial aid from outside sources also. Teachers & Management collected funds to the tune of Rs. 17 lacs for paying fees of those who are genuinely deserving and needy.

5) Evidence of Success: Institution has always aimed at providing maximum possible support to the students. Many students have benefited from the efforts taken by the institution for providing financial aid and support, Which helped the students in their progression in higher studies and prevented them from discontinuing their studies due to want of funds. The table below shows the funds arranged from various sources by the Institution as financial aid for the needy students:

Class	No' of Students	Amount
Financial support from institution(Zakat)	113	Rs. 17,07,485
Financial support from government	01	Rs. 6,293
Financial support from other sources	17	Rs. 152,964
Total	131	Rs. 18,66,742

Success of the practice is evident from the fact that a sum of Rs. 18.66 Lacs was arranged and distributed as financial aid for payment of fees to the needy students.

6) Problems Encountered Resources Required:

Identifying those who are really in need of this facility due the family back ground becomes a huge challenge. Some of the students may be really very poor, and needy, and hesitate to express their problems. A major section of our students being economically poor, even the amount of Rs. 18.66 lacs arranged was not sufficient and many students had to be given installment facility for paying the remaining fees.