

Sr. V.P.



Anjuman-I-Islam's
AKBAR PEERBHOY COLLEGE OF COMMERCE & ECONOMICS

NAAC Reaccredited College • Affiliated to University of Mumbai
Maulana Shaukatali Road, Do Taaki, Grant Road (E), Mumbai - 400008.
Tel.: Office: 23074122 Principal: 23083405
E-mail : apcce_college@yahoo.co.in Website : www.apcollege.in

Ref. No. A/1/292/2023



March 31, 2023

- 1) Dr. Zahir I. Kazi,
Hon'ble President,
Anjuman-i-Islam.
- 2) Mr. Mushtaq Antulay,
Vice-President,
Anjuman-i-Islam.

Zahir I. Kazi
3/04/2023

Through : Chief Executive Officer, Anjuman-i-Islam.

**Sub : Advance Salary to Non-Teaching Staff (Aided) only
in view of expenses of Ramzan and Eid-ul-Fitr.**

Respected Sir,

Due to change of financial year, the salary grant of the Aided Staff will be delayed. The Non-Teaching Staff (Aided) has requested for Advance Salary especially in view of expenses of Ramzan and Eid-ul-Fitr. The request letter is attached herewith for your kind consideration.

The same amount will be reimbursed on receipt of the Salary Grant immediately. Salary Statement for the month of March 2023 is attached herewith.

I request you to kindly approve.

Thanking you.

Yours faithfully,

Shaukat Ali
(Prof. Dr. Shaukat Ali)
Principal

Yasmin Saifullah
Mrs. Yasmin Saifullah
Executive Chairperson

Mushtaq Antulay
3/4/23

Zahir I. Kazi

The Principal
Anjumna-i-Islam's
Akbar Peerbhoy College of Comm & Eco.
M.S. Ali Road , Two Tank
Grant Road (E) Mumbai-400008

① Registrar
② Accountant
Pl. do the needful
& follow up HO
as per the procedure
28/03-2023
29/03/2023

Subject:- Requisition for advance against salary on account on Ramzan and Eid-UI- Fitr.
Non-Teaching Staff (Aided) only.

Respected Sir,

As you are aware that due to change in Financial year the salary grant of March 2023 will be delayed, hence we would request you to kindly release an advance against our salary on occasion of Ramzan and Eid-UI-Fitr. The amount paid as advance can be adjusted against our salary when grant is received. Sir, it is required for the expenses of Ramzan.

Kindly consider and do the needful

Thank you,

Yours faithfully,

Office Staff

Menial Staff

- 1) AReha
- 2) Saw
- 3) Yameen Ansari
- 4) Teriq Anwar
- 5) SHARRARAZ
- 6) Shaikh Harim

- 1) Hani Parvika Parthi
- 2) Zohr Farid zeh
- 3) Sheiker Mohd Saad
- 4) Abdul Khalique
- 5) ARVIND BHAWA
- 6) IMRAN ICHAN

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