



Since 1969



Anjuman-i-Islam's

GENERAL PROGRAMS COLLEGE OF COMMERCE & ECONOMICS

NAAC Reaccredited College - Affiliated to University of Mumbai

Maulana Shaukatali Road, Do Taaki, Grant Road (E), Mumbai - 400008.

Tel.: Office: 23074122 Principal: 23083405

E-mail : apcce\_college@yahoo.co.in Website : www.apccollege.in

Ref. No. D/1/269/2022

April 18, 2022

- 1) Dr. Zahir I. Kazi,  
Hon'ble President, Anjuman-i-Islam.
- 2) Mr. Mushtaq Antulay,  
Senior Vice-President, Anjuman-i-Islam.

21/4/22  
2482

Through: Chief Executive Officer, Anjuman-i-Islam.

**Sub : Request for approval for placement of Non-Aided Non-Teaching Staff in Regular Pay Scale.**

Respected Sir,

We would like to bring to your kind notice that the following non-aided non-teaching staffs (admin and menial) are working on temporary / contractual basis from the date mentioned against their names. Their services are satisfactory.

Sr. No.	Name of the Employee	Present Designation	Date of Appointment (Years completed)	Current Salary (Rs.)	Proposed Salary (Rs.)
1.	Prof. Husienali Shaikh	Lecturer	01-09-2009 (12 years)	25,000/-	28,445/-
2.	Mr. Yashab Naim Khan	Junior Clerk	01-01-2018 (4 years)	10,000/-	15,534/-
3.	Ms. Pradnya Koyande	Junior Clerk	01-09-2018 (3 years)	11,000/-	15,534/-
4.	Ms. Anam Dabir	Junior Clerk	01-09-2018 (3 years)	11,000/-	15,534/-
5.	Mr. Numan Khan	Lab Assistant	19-03-2019 (3 years)	13,000/-	15,534/-
6.	Mr. Azmatullah Shah	Library Attendant	15-10-2015 (6 years)	7,000/-	12,581/-
7.	Mr. Vilas Waghela	Sweeper	07-12-2019 (2 years)	9,000/-	12,581/-
8.	Mr. Nikhil Solanki	Sweeper	03-12-2019 (2 years)	9,000/-	12,581/-

On the basis of their good performance, I most humbly request you to kindly approve their placement in regular pay scale of Anjuman-i-Islam and oblige.

Kindly approve.

*The proposed scale verified with the appraiser and found correct.*

*Yasmin Saifullah 19-4-22*  
 Mrs. Yasmin Saifullah  
 Executive Chairperson  
 Anjuman-i-Islam  
 19/04/22

*Edy - imp 2022*  
*from 15 July*  
 Yours faithfully,  
 (Prof. Hemanth Kumar Jonnala)  
 I/c. Principal

Encl: Performance Report and Proforma of Pay Fixation of all above 08 staffs.

*Considering that 20-21 and 21-22 were the lockdown years, those who have joined in between should be held on hold to give them work.*

*19/04/22*



ANJUMAN-I-ISLAM'S

Anjuman-I-Islam's

**AKBAR PEERBHOY COLLEGE OF COMMERCE & ECONOMICS**

NAAC Reaccredited College • Affiliated to University of Mumbai

Maulana Shaukatali Road, Do Taaki, Grant Road (E), Mumbai - 400008.

Tel.: Office: 23074122 Principal: 23083405

E-mail : apcce\_college@yahoo.co.in Website : www.apcollege.in

Ref. No. P/F/590/2022

Date : 16-09-2022

**OFFICE ORDER:**

The College Management is pleased to inform you that you viz. **Mr. Azmatullah Manzoor Ahmed Shah**, Peon in the College have been promoted as **Library Attendant** with effect from **01-07-2022 (BN)**.

*Shaukat Ali*  
(Prof. Dr. Shaukat Ali)  
Principal *SA*

**Mr. Azmatullah Manzoor Ahmed Shah,**  
105/109, Gulshane Umer Bldg.,  
Room No.8, Huzariya Street,  
Mumbai – 400008.

*Amir*  
11/10/22



Office : 2307 4122  
Principal : 2308 3405  
Tele-Fax : 2306 3587

*Anjuman-I-Islam's*

**AKBAR PEERBHOY COLLEGE OF COMMERCE & ECONOMICS**

**NAAC ACCREDITED COLLEGE**

Maulana Shaukatali Road, Do Taki, Mumbai - 400 008.

E-mail : apcce\_college@yahoo.co.in, apcce\_college@rediffmail.com

Website : www.apcollege.in



Ref. No. P/P/1138(A)/15

02-11-2015

Mr. Shah Azamtullah  
105/109, Gulshane Umer Building  
First Floor Room No 08  
Huzaria Street  
Mumbai - 400008

**Sub : Your appointment as Peon-cum-Sweeper in Non-Aided Section.**

With reference to your application dated NIL for the post of Peon-cum-Sweeper; I have to inform you that you are appointed as Peon-cum-Sweeper in this College from 15-10-2015 on purely temporary basis. You will get consolidated fixed salary of Rs.7000/- p.m. (inclusive all).

Please note that the post is Non-Aided, hence any other benefit such as pension, GPF, Gratuity, medical benefits, LTC, etc. are not admissible/applicable to you.

Please also note that continuation in the post and a regular scale of pay will be determined on the basis of your performance. Please note that you will have to work in any shift at the decision of the College Management. Please also note that you will have to carry out all works which may be assigned to you by authority. It may also be noted that your appointment is purely temporary and can be terminated at any time without assigning any reasons thereof. You will be bound by the Service Rules of Anjuman-i-Islam.

Yours faithfully,

(Dr. Zahir I. Kazi)  
President  
Anjuman-i-Islam



(Dr. Shaikh Mehmood Hasan)  
Principal

Received under process.

Azmat.  
22/11/2017



# इन्दिरा गाँधी राष्ट्रीय मुक्त विश्वविद्यालय

## INDIRA GANDHI NATIONAL OPEN UNIVERSITY

STUDENT EVALUATION DIVISION  
Maidan Garhi, New Delhi - 110 068  
STATEMENT OF MARKS

BACHELOR OF LIBRARY AND INFORMATION SCIENCE

CERTIFICATE NO.: C 28100

15422

DATE: 18/01/2022

BLIS 196089889  
SHAH AZMATULLAH MANZOUR AHMED FATIMA  
105/109, GULSHAN-E-UMER BLDG,  
1ST FLR R.NO.8, MUZARIA STREET  
B.A.V.NAKS, NAGPADA  
MUMBAI 400008  
MAHARASHTRA  
REGION CODE:49

MTH. & YR. OF ADMN.: JULY - 2019

TERM-END EXAM.: JUNE - 2021

MEDIUM: ENGLISH

COURSE CODE	COURSE TITLE	Cr. SEM	MARKS IN ASSIGNMENTS		MARKS IN T.E.E	PRACTICAL/LAB/PROJ		OVERALL MARKS	MAX. MARKS	CRS STS	T.E.E MMY
			1	2		1	2				
BLI221	Library, Information and Society	4 #	24	#	37	#	#	61	100	SC	0620
BLI222	Information Sources and Services	4 #	23	#	49	#	#	72	100	SC	0621
BLI223	Organising and Managing Information	4 #	24	#	28	#	#	52	100	SC	0620
BLI224	ICT Fundamentals	4 #	24	#	17	19	#	60	100	SC	0621
BLI225	Communication Skills	4 #	30	#	49	#	#	63	100	SC	0620
BLI226	Management of Library and Information Centre	4 #	34	#	30	#	#	54	100	SC	0620
BLI227	Document Processing: Practice	4 #	23	#	56	#	#	79	100	SC	0620
BLI228	Information Products and Services	4 #	24	#	31	#	#	55	100	SC	0620
BLI229	ICT in Libraries	4 #	21	#	15	21	#	57	100	SC	0620

BACHELOR OF LIBRARY AND INFORMATION SCIENCE SUCCESSFULLY COMPLETED  
WITH 62.11% (FIRST DIVISION)

**ABBREVIATIONS:**

T.E.E. - Term End Examination Marks; CRS: Course; STS: STATUS;

# - Credits; # - Not Applicable; \* - Absent/Result Later/Not Submitted as the case may be; MMY: Month & Year

*[Signature]*  
REGISTRAR (SEC)

**>>>> SCHEME OF ASSESSMENT OF STUDENT'S PERFORMANCE <<<<<**

The performance of student in 'Bachelor of Library & Information Science (BLIS) programme is assessed under 'Numerical Marking Scheme'. Evaluation Methodology has the following two components in theory courses: Continuous Evaluation and Term-end Examination. Continuous Evaluation carries 30% weightage & Term-end Examination carries 70% weightage. Integrated course has continuous, term end and practical component assessment carries weightage of 30%, 35% & 35% respectively.

**>>>> MINIMUM STANDARD FOR COMPLETION OF A COURSE AND PROGRAM <<<<<**

Minimum 40% marks for Continuous Evaluation, Term End Examination & Practical Evaluation with overall 40% marks.

First Division	> 60%
Second Division	≥ 50% & < 60%
Third Division	≥ 40% & < 50%
Failed	< 40%

No. T. 148064



इन्दिरा गाँधी राष्ट्रीय मुक्त विश्वविद्यालय  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

STUDENT EVALUATION DIVISION  
Maidan Garhi, New Delhi - 110 068

**PROVISIONAL CERTIFICATE**

15422

*This is to certify that* SHAH AZMATULLAH MANZOOR AHMED FATIMA  
(Enrolment No. 198089885 ) *has successfully completed the*

BACHELOR OF LIBRARY AND INFORMATION SCIENCE

*in the examination held in* JUNE - 2021 *The grade card/statement of marks*  
*indicating details of grades/marks has already been issued to the student.*

Date : 19/01/2022

*(Valid till the original is issued at the next Convocation)*

Registrar (SED)



# University of Mumbai

No. 040708

INSTITUTE OF DISTANCE AND OPEN LEARNING

I. D. O. L. : 279: 257

Certificate showing the number of marks obtained by

SHAH AZMATULLAH MANZUR AHMED FATIMA

in each head of passing at the First Year Bachelor of Arts

(Three Year Degree Course) Examination of APRIL, 2017.

SEAT NO.

HEADS OF PASSING

00389

05 - URDU.  
21 - FOUN. CDU-I.  
27 - URDU-OPT.  
46 - SOCIOLOGY.  
57 - RURAL DEVP.

MAXIMUM MARKS	ENGLISH-I		FOUNDATION COURSE PAPER - I		OPTIONAL LANGUAGE GROUP AND OR SOCIAL SCIENCES GROUP			GRAND TOTAL	REMARKS
	ENGLISH-I	COMPULSORY LANGUAGE	FOUNDATION COURSE PAPER - I	OPTIONAL LANGUAGE GROUP AND OR SOCIAL SCIENCES GROUP					
100	100	100	100	100	100	100	100	600	
MINIMUM MARKS FOR PASSING	35	35	35	35	35	35	35		
MARKS OBTAINED	52	70	44	41	48	45	300		PASSES

Date 14/07/2017

RECEIVED Rs. 50/-

*Signature*

~~PROFESSOR~~ DIRECTOR REGIONAL

F - HEAD OF FAILURE, + - MARKS CARRIED, E - EXEMPTION IN THE HEAD, -- NOT APPLICABLE, AB - ABSENT, @ - O-5042, \* - O-5045, / - FEMALE ~ - DYSPLEXIA BENEFIT.



**University of Mumbai**  
INSTITUTE OF DISTANCE AND OPEN LEARNING

No. 021826

/00389

14/07/2017

I CERTIFY THAT

SHAH AZMATULLAH MANZOR AHMED FATIMA  
**PASSED THE FIRST YEAR BACHELOR OF ARTS**  
(Three Year Degree Course) Examination held by  
the INSTITUTE OF DISTANCE AND OPEN LEARNING  
IN THE MONTH OF APRIL, 2017.

Ic. DIRECTOR

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

अनुक्रमांक ०९१८



महाराष्ट्र शासन

GOVERNMENT OF MAHARASHTRA  
ग्रंथालय संचालनालय, महाराष्ट्र राज्य, मुंबई  
DIRECTORATE OF LIBRARIES, M.S., MUMBAI

ग्रंथपालन प्रमाणपत्र परीक्षा, जून २०१६  
CERTIFICATE COURSE IN LIBRARIANSHIP EXAMINATION, JUNE 2016  
गुणपत्रक/MARKSHEET

नाव : श्री/श्रीमती.

NAME : MR/MRS. SHAH AZMATULLAH MANZOOR AHMED

केंद्र/CENTRE : MUMBAI

आसन क्र./SEAT NO. MU-53

अ. क्र. Sr. No.	विषय/Subject	कमाल गुण Max. Marks	उत्तीर्ण होण्यास किमान गुण Min. Marks for Passing	प्राप्त गुण Marks Obtained
1	ग्रंथालय संघटन/Library Organisation	100	35	52
2	ग्रंथालय व्यवस्थापन/Library Administration	100	35	77
3	वर्गीकरण (तात्विक)/Classification(Theory)	100	35	58
4	तालिकीकरण (तात्विक)/Cataloguing (Theory)	100	35	53
5	संदर्भ सेवा/Reference Service	100	35	60
6	वर्गीकरण (प्रात्यक्षिक)/Classification (Practical)	100	35	94
7	तालिकीकरण (प्रात्यक्षिक)/Cataloguing (Practical)	100	35	80
एकूण/Total		700	245	474

श्रेणी :- ४२० गुण व त्यापेक्षा अधिक गुण- प्रथम, ३५० ते ४१९ गुण- द्वितीय, २४५ ते ३४९ गुण- तृतीय.  
टीप :- प्राप्त गुणांमध्ये A- अनुपस्थित, EX- उत्तीर्ण विषय (सूट)

निकाल/Result: PASS



श्रेणी/Class: FIRST

(५) १९

ग्रंथालय संचालक/Director Of Libraries  
ग्रंथालय संचालनालय/Directorate Of Libraries  
महाराष्ट्र राज्य, मुंबई/Maharashtra State, Mumbai

दिनांक: ३१ ऑगस्ट, २०१६