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### **Akbar Peerbhoy College of Commerce and Economics**

(NAAC Accredited College)

M. S. Ali Road, Mumbai – 400008

### A REPORT ON

### PREPARING FOR INTERVIEWS

Date: 13th December 2022

Participants: 25 Students of BMS Department

#### Introduction

As TYBMS students approach the threshold of their professional careers, preparing for interviews becomes paramount. Interviews serve as a gateway to employment opportunities, and thorough preparation is key to making a favourable impression on prospective employers. This report outlines essential steps for TYBMS students to effectively prepare for interviews and maximize their chances of success.

#### Understanding the Job Market:

Before embarking on the interview preparation journey, TYBMS students should conduct thorough research on the job market. They should familiarize themselves with industry trends, job roles, and skill requirements. Understanding the job market landscape enables students to tailor their preparation efforts to align with the demands of potential employers.

### Developing Interview Skills:

Interviews provide an opportunity for students to showcase their capabilities and suitability for the role. TYBMS students should practice answering common interview questions, including behavioral and situational inquiries. They should articulate their experiences, skills, and achievements concisely and confidently. Mock interviews with peers, faculty members, or career counselors can help students refine their communication skills and build confidence.

### Professional Appearance and Etiquette:

First impressions matter, and TYBMS students should present themselves professionally during interviews. This includes dressing appropriately for the occasion, maintaining good posture, making eye contact, and exhibiting courteous behaviour. Punctuality is also crucial, as arriving late can leave a negative impression on the interviewer.

### Follow-up and Reflection:

After the interview, TYBMS students should send a thank-you email to the interviewer expressing gratitude for the opportunity and reiterating their interest in the position. Reflecting on the interview experience allows students to identify areas for improvement and refine their approach for future interviews.

### Conclusion:

Preparing for interviews is a critical step in the career development journey for TYBMS students. With thorough preparation and dedication, TYBMS students can confidently navigate the interview process and embark on successful career paths.

Prof. SacreShaikh

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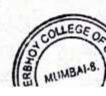
## ANJUMAN-J-ISLAM'S AKBAR PEERBHOY COLLEGE OF COMMERCE & ECONOMICS

		ademic Year -		-
Name of The Event-	Interiar	Workshop	ITYBMS	3_
Decaram In charge -	Prot Sal	at Shaikh		

Date: 13/12/22 Venue R-No. 26

Student coordinator:

	Attendance !	Sheet	
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	Activity Feedback Form
	the Activity Inferriew Workshop Date: 13/12/22
Covenor	Name of the student VMAR RHAH (Optional)
1.	Name of the student VMFIC REPRES
2.	Class TY BMS
3.	Roll no 25
4.	Gender : Malo: Female Other
5	How did you find the program:
4	Poor Good Very Good Viscellent
6.	Did you find content relevant and useful: Yes No: Not sure
7.	Did your all questions were attend by the resource person?  Yes No: Not sure
8.	How would you rate the presentation skills of the resource person?* Poor Good Very Good Excellent
Any Sug	gestion-
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